

# YOUTH SERVICES POLICY

<b>Title:</b> Standard Operating Procedures for Non-Secure Care <b>Next Annual Review Date:</b> 04/01/2014	<b>Type:</b> A. Administrative <b>Sub Type:</b> 4. Contract Management <b>Number:</b> A.4.2
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<b>References:</b> U.S. DOJ PREA Standards 115.312(a) and (b); ACA Standards 2-CO-1B-09, and 2-CO-1B-10 (Standards for Administration of Correctional Agencies); YS Policy A.4.1 "Contract Policy"	
<b>STATUS: Approved</b>	
<b>Approved By:</b> Mary L. Livers, Deputy Secretary	<b>Date of Approval:</b> 04/01/2013

## I. AUTHORITY:

Deputy Secretary of Youth Services (YS) as contained in La. R.S. 36:405. Deviation from this policy must be approved by the Deputy Secretary.

## II. PURPOSE:

To establish the "Standard Operating Procedures for Non-Secure Care" programs as a YS policy.

## III. APPLICABILITY:

Deputy Secretary, Assistant Secretary, Undersecretary, Chief of Operations, Deputy Assistant Secretary, Regional Directors, Regional Managers, and all non-secure contractors who provide care and treatment to youth who are in the custody or under the supervision of YS.

## IV. DEFINITIONS:

**Contract Facilities** - For purposes of this policy, Contract Facilities are non-secure residential facilities that are contracted by YS to house and provide care and treatment to youth who are in the custody or under the supervision of YS.

**Non-Secure Programs** - Providers granted contracts by the Office of Juvenile Justice to render services to youth who are in the custody or under the supervision of the YS.

**NOTE:** Additional definitions may be found in the attached SOP.

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**V. POLICY:**

It is the Deputy Secretary's policy that all non-secure youth program contractors abide by the provisions contained in the attached "Standard Operating Procedures (SOP) for Non-Secure Care".

**Previous Regulation/Policy Number:** A-04-003 / A.4.2

**Previous Effective Date:** 11/01/2001

**Attachments/References:**

